

**PLEASE RETURN NO LATER THAN AUGUST 18, 2017.**

**Oklahoma Municipal League**  
**NAMES BADGES AND MEAL TICKETS**

1. All exhibiting companies must register their personnel in advance. Please list all personnel who will be working your booth. *Official conference name badges must be worn at all times while in the exhibit area or while attending sessions.*
2. There is no additional registration fee when you have rented booth space. You will receive two Wednesday lunch tickets, two Wednesday reception tickets and two Thursday lunch tickets for each 10x10 booth space rented with a maximum of 10 lunch tickets total regardless of booth size. If you require additional tickets, please indicate how many extra tickets you will need by checking the appropriate boxes below. Please only indicate **the extra tickets** that you need over and above the two tickets for each day that you will receive with your booth fee. **Please keep in mind you will be charged for any meals you indicate below.**
3. The Exhibitor must designate a Booth Manager who shall be responsible for knowing and abiding by the OML Exhibit Space Contract and Exposition Rules & Regulations.
4. Any additions or changes in registration made during the conference must be submitted by the Booth Manager.

**PLEASE LIST ALL BOOTH PERSONNEL (PLEASE PRINT):** (If needed, please copy this form to list additional personnel.)

Booth Manager & Title: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Name & Title: \_\_\_\_\_

Name & Title: \_\_\_\_\_

**Please indicate below extra lunch tickets that you will require for booth attendants.**  
***(Please note you will be charged for any lunch tickets indicated below.)***

Wednesday Lunch \_\_\_\_\_ (\$25 each)     Wednesday Reception \_\_\_\_\_ (\$30 each)     Thursday Lunch \_\_\_\_\_ (\$25 each)

If you wish to attend the Thursday breakfast or the annual conference banquet on Thursday evening, you may order tickets for those functions by checking the appropriate boxes below:

Thursday Breakfast \_\_\_\_\_ (\$25 each)     Thursday Banquet \_\_\_\_\_ (\$45 each)

**PAYMENT PROCESSING:** Total Amount Due: \$ \_\_\_\_\_

Company Name \_\_\_\_\_

Booth Manager \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Payment Enclosed: Check # \_\_\_\_\_     Master Card     Visa     American Express (PayPal Only)

Name (as it appears on your card): \_\_\_\_\_

Card No. \_\_\_\_\_ Exp. Date (Month/Year) \_\_\_\_\_ Security Code \_\_\_\_\_

*(The Security Code for Visa & Mastercard is the 3 digit code on the back; for American Express it is the 4 digit code on the front)*

Credit Card Billing Address / Zip Code \_\_\_\_\_

Signature \_\_\_\_\_ Email for Receipt \_\_\_\_\_

**Please return with full payment to**

Oklahoma Municipal League, 201 N.E. 23rd Street, Oklahoma City, OK 73105-3199.