

PLEASE RETURN A SIGNED COPY NO LATER THAN AUGUST 18, 2017.

Oklahoma Municipal League
2017 Annual Conference & Exposition
September 12 – 14, 2017 • Cox Business Center • Tulsa, Oklahoma

HOSPITALITY SPACE RESERVATION FORM

INSTRUCTIONS

1. Please fill out this form in order to reserve a hospitality space at the Doubletree Hotel during the Annual Conference.

Please indicate which night(s) you plan to host a hospitality suite:

Tuesday, September 12 Wednesday, September 13 Thursday, September 14

2. Hospitality events ***may not conflict with any*** Annual Conference function and they must be open to all OML delegates and guests.
3. All hospitality events must end by midnight.
4. Companies must be exhibitors, corporate sponsors, OMSC partners or OML affiliate members in order to reserve and hold a hospitality space.
5. Once space has been assigned to your company, you will receive instructions on whom to contact at the hotel to make arrangements for your event. All charges for food and beverage, etc., are the responsibility of your company.
6. Space is limited, so please return this form **no later than August 18, 2017** in order to reserve a hospitality space.

Company Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Contact Person: _____ Title: _____

Please return to

Oklahoma Municipal League
Attention: April Bradbury
201 N.E. 23rd Street, Oklahoma City, OK 73105-3199
Fax 405-528-7560 / Email april@oml.org